

## **Important Information for Authors**

***If you are a student author and do not supply your supervisor's name and contact details,  
your abstract will be automatically rejected.***

***Authors must seek the approval of all authors before submitting an abstract for consideration and supply all names and contact details. All authors will receive email confirmation of abstract submission.***

***Please be reminded that abstracts will no longer include graphical elements (figures or tables) and will move to plain text format.***

### **Submission**

Abstracts must be submitted through the online submissions system, Ex Ordo. You will be required to register with Ex Ordo to establish your username and password. All communications including acknowledgement, acceptance or otherwise will be electronic via Ex Ordo using the email address you have registered with. Authors must complete all required fields.

The maximum length of an abstract is 450 words (excluding references). References will be limited to 50 words.

You can alter your abstract any time up to the submission deadline – after this date, changes will not be possible.

### **Themes**

Authors must select which Society Theme their research falls within; *Food Systems, Nutrition and optimum life course, Nutrition in the treatment, management and prevention of disease or Novel nutrition research methodologies and technologies.* Correct classification is important as it ensures that submissions are assessed by the correct reviewer and speeds up the review process. If you are unsure which Theme you should select, please visit the Theme Lead section on the Society website: <https://www.nutrition society.org/about/themes>

### **The review process**

Before being accepted for presentation, abstracts are reviewed by a scientific and editorial committee consisting of conference organisers, Society Theme Leads and Trustees. Abstracts will be considered based on the quality of the communication in terms of its relevance to nutritional science, the substance of its results, and its originality.

*Abstracts will be rejected for any of these following reasons:*

1. Lack of data/statistics/results
2. Lack of co-author or supervisor agreement
3. No objectives/conclusion/methodology
4. Unoriginal work (previously presented/published)
5. Not sufficiently supported by references
6. Results not clearly presented
7. OC unclear and confusing
8. Concern about ethics
9. Failure to follow the instructions to authors

## Oral and poster presentations

Presentation by oral or poster communications are given equal weight and are not differentiated upon publication in *Proceedings of the Nutrition Society* (PNS).

When submitting an abstract, authors will be asked if they would like to present a poster or an oral presentation. Please note this is only a preference. Where possible, the author's preference will be taken into account when arranging the programme.

## Preparation of abstracts (formatting)

**Title:** Use an initial capital letter only for the first word and for proper nouns. Abbreviations should not be used in the title.

**Statistics:** Indication should be given of the variability of replicated results and significance of any stated differences. A brief account of any statistical methods should be provided.

**References:** References should be presented as shown in the examples below. Citations should be numbered consecutively in the order in which they first appear in the text of your abstract using superscript Arabic numerals in parentheses i.e. <sup>(1)</sup>. The name of the journal should be abbreviated (<http://bit.ly/journalabbreviation>) and in italics.

## Reference examples

1. Collins A, Azqueta A & Langie S (2012) *Eur J Nutr* 51, 261–279
2. Normanton H, Houdijk JGM, Jessop NS et al. (2007) *Br J Nutr* 97, 104–110
3. Tindall AM & Stallings VA (2021) *Ann Hum Biol* 48(6), 517–524
4. Tooze JA (2010) *Stat Med* 29, 2857–2868
5. Lowensohn RI, Stadler DD & Naze C (2016) *Obstet Gynecol Surv* 71(7), 413–26
6. National Institute for Health and Care Excellence (NICE) (2017) *Nutrition support for adults: oral nutrition support, enteral tube feeding and parenteral nutrition* [Available at: <https://www.nice.org.uk/guidance/cg32>]

**Author and Institution:** Please list all authors initials, surnames and institutions as below. If there is more than one name and address they should be related by superscript numbers.

## Author and Institution examples

J. Jess<sup>1</sup>, H. Taylor<sup>1</sup> and P. Hickford<sup>2</sup>

1. Faculty of Health & Social Sciences, Bournemouth University, Bournemouth, UK and 2. The Royal Bournemouth NHS Trust, Bournemouth, UK.

U. M. Leonard<sup>1</sup>, C. L. Leydon<sup>2, 3</sup>, E. Arranz<sup>1, 4</sup> and M. E. Kiely<sup>1</sup> 1. Cork Centre for Vitamin D and Nutrition Research, School of Food and Nutritional Sciences, University College Cork, Cork, Ireland 2. School of Public Health, University College Cork, Cork, Ireland 3. Department of Agrifood Business and Spatial Analysis, Teagasc Food Research Centre, Ashdown, Dublin, Ireland 4. Department of Nutrition and Food Science, Faculty of Pharmacy, Complutense University of Madrid, Madrid, Spain.

For publishing queries, please email: [pns.edoffice@cambridge.org](mailto:pns.edoffice@cambridge.org)

For conference queries, please email: [conferences@nutritionociety.org](mailto:conferences@nutritionociety.org)