

Of couTerms & Conditions - Media Fellowships

I understand that

(a) Applications will only be considered eligible if accompanied by signed letter of support, on headed paper, from my employer/ supervisor/ line manager/head of department/funder or equivalent.

As in the example provided, the letter will confirm that my employer/funder is willing to release me on full pay for the duration of the Fellowship and has to be received by the British Science Association by the application deadline.

(b) Depending on the location, I may be asked to relocate for the duration of my placement.

I understand that, if required, the BSA will reimburse any reasonable out-of-pocket accommodation costs up to £250 per week for myself only. I will follow the expenses guidance from the BSA and seek confirmation before spending on any item over £75. The maximum support for my placement costs covered by the BSA will be £1000.

(c) I am available to attend on the following dates

- **Thursday 16 May 2019:** briefing/ training day, London
- **2-6 weeks June – September 2019:** media placement
- **10-13 September 2019:** British Science Festival, Coventry and Warwickshire
- **Tuesday 1 October 2019:** Leadership day, London

(d) I will liaise with my Media Fellowship funder and my organisation's press office and public engagement team, which may include a few days in the press office and involve public engagement or media activities

(e) I will write a short report about the Media Fellowship by 1 October 2019

(f) On the leadership day, 1 October, I will present a set of objectives with my employer/funder, the BSA and the funder of my Fellowship, to use the skills, and disseminate the knowledge I have gained during my placement. These will be assessed after six months.