

OFFICE USE ONLY:

Date received:	Ad online end date:	Processed by:
Cost:	C/C receipt sent:	Invoice raised:
Ad checked:	Added to site:	Contact added to Civi:

Job advert booking form

Employing company	
Job title	
Full time or part time	
Salary/range	
Location where the role based?	
Closing date for application	<i>Please note: You advert can stay on the website for up to 2 months or until the closing date, whichever is soonest.</i>
How do you wish to pay for the advert?	<i>(Please circle)</i> Credit card / Debit card / BACS transfer / cheque <i>For payment details please see overleaf</i>
Name and address for invoice:	

Please note: we are unable to place the advert onto the website until we receive payment, due to being let down in the past. If you intend to pay by cheque, please leave enough time for us to process the cheque prior to uploading your advert.

Your name:	Your email address:
Your company:	Your telephone number:

Return form to: membership@nutritionssociety.org and include a copy of your job advert as a word document

Payment

Below are the details for payment:

Credit/debit card: please call +44 (0) 207 602 0228 with your card details to hand.

BACS transfer:

Account name: The Nutrition Society Enterprises Ltd.

Account number: 04512189

Sort code: 18-00-02

Bank name: Coutts and Co

Bank address: Commercial banking, 440 The Strand, London WC2R 0QS

IBAN: UK

IBAN BIC: GB45COUT18000204512189

Reference: Name of the job role you are advertising

Cheque:

Please make cheques payable to **The Nutrition Society Enterprises Ltd.**

Please write your company name and the job role name on the reverse. Then send to the address at the top of the page, marked for the attention of the membership team.