



## ***Public Health Nutrition, Deputy Editor Job Description***

### **Introduction**

Public Health Nutrition is an international peer-reviewed journal that publishes original papers, review articles and policy relevant papers related to nutrition and public health. The aim of the journal is to increase knowledge and understanding of the causes of diet related disease across the world and report on insights to improve nutritional quality, food security and health.

### **The Role**

The Deputy Editor is responsible for making decisions on manuscripts based on the recommendation of an Associate Editor and peer reviewer comments. We aim to provide a rapid response to authors while maintaining the high standards of rigour and fairness that are characteristic of PHN.

We welcome applications from all individuals working in the field of public health nutrition, however in particular we are hoping to recruit individuals with the following expertise:

- Food insecurity
- Design/ implementation/ evaluation of dietary interventions
- Food environment and food systems research
- Nutritional Epidemiology
- Behaviour change intervention research
- Maternal/Child nutrition
- Dietary and Social Inequalities
- Food and Nutrition Policy
- Federal food assistance programs
- Child obesity
- Diet quality, nutrition policy

Deputy Editors usually receive around 7 manuscripts per month, which is normally within their own field of research. We understand that Associate Editors have their own workload and other demands on their time so the number of manuscript assigned can be limited as needed, and we can hold off on assigning manuscripts during particularly busy times or when you are otherwise on leave.

Deputy Editors will also work with a small group of Associate Editors aligned with their expertise. You will be responsible for:



- ensuring that PHN maintains the highest quality while adhering to the publication policies and procedures.
- evaluating whether submissions are of an appropriate quality for publication in the journal, based on reviewer comments and Associate Editor recommendation.
- Writing a full review when a manuscript has not been reviewed thoroughly. You may also be required to write a full review if there is only one adequate Referee report, or there are no suitable Referee reports.
- promoting PHN at conferences and meetings, and through your networks.
- suggesting and reviewing special issues.
- attending the annual Editorial Board meetings.

### **Editorial support**

All aspects of the review process are managed online through the ScholarOne Manuscripts system.

The Editorial Office at Cambridge University Press will provide you with a briefing document of our procedures and, of course, will be very happy to help you with any questions you might have about our processes. The normal tenure on the Board is three years and can be renewed annually thereafter by mutual agreement for up to a further three years.

All members of the Editorial Board receive free membership to the Nutrition Society. Membership includes free access to all of the journals, a 25% APC discount for publication in the Nutrition Society's gold Open Access journals (if you're not already covered by one of Cambridge University Press' Transformative Agreements) and discounts on the Nutrition Society's conferences and events.

### **Person requirements**

- You should have extensive publications experience having been a corresponding / submitting author on at least 10 occasions.
- Have a track record of peer review.
- Have excellent communication skills and an ability to work effectively to tight timelines.

**To apply for the role you can access the application form here: [PHN Deputy Editor application – Fill out form](#)**

**Deadline: 28<sup>th</sup> February 2026**