

THE NUTRITION SOCIETY ROLE SPECIFICATION

Job Title: Editor-in-Chief of Nutrition Research Reviews (NRR)
Reports To: Honorary Publications Officer

INTRODUCTION

Nutrition Research Reviews (NRR) offers a comprehensive overview of nutritional science today. The journal, which is published by Cambridge University Press on behalf of the Nutrition Society has an Impact Factor of 4.5, and a CiteScore of 14.0 (2025).

NRR will transition from a hybrid publishing model to fully open access from the 2027 volume onwards. This change reflects our commitment to increasing the visibility, accessibility, and impact of high-quality scholarship in nutrition science. By removing paywalls, we aim to ensure that the journal's authoritative reviews are freely available to researchers, practitioners, and policymakers worldwide.

The day-to-day role of the Editor-in-Chief involves overseeing the progress of submitted reviews, beginning with an initial assessment for suitability for the journal, through to final acceptance (or rejection); this task is shared with members of the Editorial Board. Most of the work with the review articles is carried out online, and communication with the editorial team is generally by email. A face-to-face Editorial Board meeting is held periodically (not more than once a year). The time commitment is partly determined by the number of manuscripts submitted but, overall, requires an average of around three hours per week, and the work is varied and interesting. The Editor in Chief will also serve on the Publications Committee of the Nutrition Society which convenes twice per year.

The Trustees of the Nutrition Society are seeking a new Editor-in-Chief who can further advance the Journal's scientific reputation, while maintaining its relevance to academia. Applications are invited from individuals with a distinguished record in research and publication; and the skills and experience to work actively with dedicated publications staff in the management of the Journal and the relationship with the publisher. The Editor-in-Chief will have an extensive knowledge of, and an outstanding reputation in, the field of nutrition and previous editorial experience.

Applicants need not be based in the UK.

Please see the links below to the Journal's page on the Nutrition Society's website, and online with Cambridge University Press.

<https://www.nutritionociety.org/journals>

<http://journals.cambridge.org/action/displayJournal?jid=NRR>

PURPOSE OF ROLE

- 1) Leading all aspects of publication associated with maintaining NRR as a premier international journal
- 2) Ensuring NRR maintains and develops its reputation to publish the best scientific content

KEY ACCOUNTABILITIES

- 1) Editorial responsibility for the Journal and its scientific content and quality;
- 2) Maintenance of a high level of quality in the editing process with respect to the scientific content, and application of ethical and scientific standards of objectivity;

JOB CONTENT

- 1) Work with the Cambridge University Press publications staff, the other journal editors, Nutrition Society staff, and Nutrition Society members to maintain and extend the reputation of the journal;
- 2) Maintain and recruit, in conjunction with Cambridge University Press publications staff and Nutrition Society staff, a high-quality editorial board;
- 3) Solicit the submission of top-quality scientific papers from leading scientists;
- 4) Make decisions and provide feedback to authors in conjunction with Editorial Board;
- 5) Have ultimate responsibility, working closely with Cambridge University Press publications staff, to maintain efficient operating standards and reasonable review times;
- 6) Conduct and Chair the annual meeting of the Editorial Board;
- 7) Maintain regular communications with individual members of the Editorial Board, the Nutrition Society staff and the Cambridge University Press publications staff;
- 8) Prepare necessary reports for the Publication Committee;
- 9) Attend the bi-annual 2 day Publications Committee and Publisher's Business meetings and strategy meetings; and other meetings of the Publications meetings as and when required

SKILLS, KNOWLEDGE & EXPERIENCE

ESSENTIAL	DESIRABLE
<ol style="list-style-type: none">1) Strong record of publications in the nutrition field in peer reviewed academic journals;2) Willing to engage with and support the publications staff;3) Able to function under pressure and to strict deadlines;	<ol style="list-style-type: none">1) Tenured faculty member of an accredited university;

<p>4) Previous editorial experience, especially in a decision-making capacity; 5) Member of the Nutrition Society.</p>	
TERM	RESOURCES
<p>The Editor-in-Chief will serve a three-year term which is renewable for a second three-year term at the discretion of the Nutrition Society Trustees. Annual evaluation of the Editor-in-Chief will be by the Trustee Board.</p>	<p>The Editor-in-Chief will receive a £2,000 Honorarium per annum.</p>

APPLICATION PROCEDURE

Candidates interested in this position should prepare:

- 1) *A cover letter (maximum of 2 sides A4) explaining their interest in the position and vision for NRR;*
- 2) *A CV (maximum of 4 sides A4) that should include the following: a summary of the qualifications of the applicant, e.g. Nutrition Society activities, prior editorial and/or publishing experience, and research in any areas of nutritional science;*

Applications should be addressed to office@nutrition society.org by the closing date: 15 May 2026