

Privacy Policy

The Nutrition Society is a Registered Charity No. 272071 and Registered Company No. 1274585, limited by guarantee. We are registered in the UK under the Data Protection Act 1998 to hold membership data.

The Nutrition Society respects the privacy of its members and aims to act consistently with the Data Protection Act. The Society will hold and use data for administrative purposes, to keep you informed of activities, and to offer goods and services provided by the Society.

What is your personal information: Personal information is data that allows others to identify you. It may include your name, age, gender, contact details and information about the products or services that are supplied. The Nutrition Society does not sell, rent or otherwise make available any personal data submitted by visitors to our site to any third parties.

Personal information collection: The Nutrition Society generally collects personal information directly from you or via our membership services provider, Portland Customer Services (PCS). For example, we collect personal information when you:

- Deal with PCS in person, by telephone, letter, fax or email in relation to membership or meetings
- Submit any other information in connection with your application for membership or the purchase of products and services, such as journal subscription(s)

Why we collect information: Your personal information is retained to enable us to provide various products and services or for the administration of your membership to our organization. With your permission the Nutrition Society may use this information for such purposes as:

- Sending you paper publications or other correspondence
- Sending you email announcements or notification
- Delivering goods

Data we collect: The types of personal information we collect may include your title, first name, surname, gender, date of birth, your qualifications, home and work contact details (phone, fax, email, street address, email address) and your mailing address. We may also collect information relating to your employment including where you are currently employed, your job title, areas of interest/ expertise and your job function if this is relevant to your membership. As part of the membership application process we may collect information relating to your qualifications (proof of completion, academic transcripts). In applications for some grades of membership we ask you to identify a referee and to provide contact information for them. When purchasing a product, your credit card details are also collected, and are temporarily stored until we have processed your order.

Payment details: Any information provided by you in connection with any transaction regarding your credit or debit card numbers, expiry date and billing or

delivery address will be used by us to process the transaction and stored on a secure server. Once the transaction has occurred any relevant financial data is destroyed.

The Nutrition Society's policy is not to disclose any personal information that we hold on you to any unrelated third party, except where you have given your express consent for us to do so or where required by law.

Arrangements are occasionally made with suppliers of goods and services for their mailings to be sent to members. All material is carefully vetted and the mailing list is never released to third parties. The Nutrition Society may use your email address for the purpose of notifying you about products, services, events or activities of relevance to you. If you tell us that you do not wish us to use your personal information for a particular purpose, we will not do so.

Security: Information that you supply to the Nutrition Society is held securely and strict security procedures are followed to prevent unauthorized access or use.

Information to improve our site: We also collect information automatically about your visit to our site. This information is used to help us follow browsing preferences on our site so that we can regularly improve our website and to enable more advanced features of our website.

- Cookies on our site - A cookie is a text-only string of information that a website transfers to the cookie folder of the browser on your computer's hard disk so that the website can remember who you are.
- Disabling/enabling cookies - You have the ability to accept or decline cookies by modifying the settings in your browser. However, you may not be able to use all the interactive features of our site if cookies are disabled.

Access to personal information: You can seek access to the personal information we hold about you, by contacting us. You should include your name, address and telephone number. The Nutrition Society may charge a fee of £10 for responding to an access request. If the information we hold about you is inaccurate, incomplete, or outdated, please inform us so that we can correct it.

Contact

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